












FOREST Docket: 1363685 - 71242		
*These are the 1st 18 documents that should be completed Scanned and sent to the MPOO for review		Return to Elroy...
Page	Document	
1.	<u>Request/approval to study for discontinuance (04/20/2011)</u>	<input checked="" type="checkbox"/>
2.	<u>Notice (if appropriate) to Headquarters of suspension</u>	<input checked="" type="checkbox"/>
3.	<u>Notice (if appropriate) to customers/district personnel of suspension</u>	<input checked="" type="checkbox"/>
4.	<u>Highway map with community highlighted (05/02/2011)</u>	<input checked="" type="checkbox"/>
5.	<u>Eviction notice (if appropriate) (05/02/2011)</u>	<input checked="" type="checkbox"/>
6.	<u>Building inspection report and original photos of building deficiencies (if appropriate) (05/02/2011)</u>	<input checked="" type="checkbox"/>
7.	<u>Post Office and community photos (05/23/2011)</u>	<input checked="" type="checkbox"/>
8.	<u>PS Form 150, Postmaster Workload Information (05/02/2011)</u>	<input checked="" type="checkbox"/>
9.	<u>Worksheet for calculating work service credit (05/02/2011)</u>	<input checked="" type="checkbox"/>
10.	<u>Window transaction record (05/23/2011)</u>	<input checked="" type="checkbox"/>
11.	<u>Record of incoming mail (05/23/2011)</u>	<input checked="" type="checkbox"/>
12.	<u>Record of dispatched mail (05/23/2011)</u>	<input checked="" type="checkbox"/>
13.	<u>Administrative postmaster/OIC comments (01/01/1990)</u>	<input checked="" type="checkbox"/>
14.	<u>Inspection Service/local law enforcement vandalism reports (05/02/2011)</u>	<input checked="" type="checkbox"/>
15.	<u>Post Office fact sheet (05/23/2011)</u>	<input checked="" type="checkbox"/>
16.	<u>Community fact sheet (05/23/2011)</u>	<input checked="" type="checkbox"/>
17.	<u>Alternate service options/cost analysis (05/02/2011)</u>	<input checked="" type="checkbox"/>
18.	<u>Form 4920, Post Office Fact Sheet (05/03/2011)</u>	<input checked="" type="checkbox"/>
19.	<u>Recommendation and Service Replacement Type (05/24/2011)</u>	<input checked="" type="checkbox"/>
20.	<u>Questionnaire instruction letter to postmaster/OIC (05/25/2011)</u>	<input checked="" type="checkbox"/>
21.	<u>Cover letter, questionnaire, and enclosures (05/25/2011)</u>	<input checked="" type="checkbox"/>
22.	<u>Returned customer questionnaires and Postal Service response letters (05/25/2011)</u>	<input checked="" type="checkbox"/>
23.	<u>Analysis of questionnaires (06/23/2011)</u>	<input checked="" type="checkbox"/>
24.	<u>Community meeting roster (06/21/2011)</u>	<input checked="" type="checkbox"/>
25.	<u>Community meeting analysis (06/21/2011)</u>	<input checked="" type="checkbox"/>
26.	<u>Community meeting letter (Need to set before questionnaire if not held before) (05/25/2011)</u>	<input checked="" type="checkbox"/>
27.	<u>Petition and Postal Service response letter (if appropriate) (01/01/1990)</u>	<input checked="" type="checkbox"/>
28.	<u>Congressional inquiry and Postal Service response letter (if appropriate) (01/01/1990)</u>	<input checked="" type="checkbox"/>
29.	<u>Proposal checklist (05/03/2011)</u>	<input checked="" type="checkbox"/>
30.	<u>District notification to Government Affairs (06/08/2011)</u>	<input checked="" type="checkbox"/>
31.	<u>Instructions to postmaster/OIC to post proposal (06/27/2011)</u>	<input checked="" type="checkbox"/>
32.	<u>Invitation for comments exhibit (06/30/2011)</u>	<input checked="" type="checkbox"/>
33.	<u>Proposal exhibit</u>	<input checked="" type="checkbox"/>
34.	<u>Comment form exhibit (06/27/2011)</u>	<input checked="" type="checkbox"/>
35.	<u>Instructions for postmaster/OIC to remove proposal (06/27/2011)</u>	<input checked="" type="checkbox"/>
36.	<u>Round-date stamped proposals and invitations for comments from affected offices (09/02/2011)</u>	<input checked="" type="checkbox"/>
37.	<u>Notification of taking proposal and comments under internal consideration (08/30/2011)</u>	<input checked="" type="checkbox"/>
38.	<u>Proposal comments and Postal Service response letters (09/02/2011)</u>	<input checked="" type="checkbox"/>
39.	<u>Premature Postal Regulatory Commission appeal and Postal Service response letter (if appropriate) ()</u>	<input checked="" type="checkbox"/>
40.	<u>Analysis of comments (06/02/2011)</u>	<input checked="" type="checkbox"/>
41.	<u>Revised proposal (if appropriate) (06/27/2011)</u>	<input checked="" type="checkbox"/>
42.	<u>Updated PS Form 4920 (if appropriate) (05/03/2011)</u>	<input checked="" type="checkbox"/>
43.	<u>Certification of record (09/02/2011)</u>	<input checked="" type="checkbox"/>
44.	<u>Log of Post Office discontinuance actions (09/02/2011)</u>	<input checked="" type="checkbox"/>

[illegible]

Below is the letters that need to go out and forms to complete for Posting the Final Determination for FOREST

FOREST Docket: 1363685 - 71242				
*These are the first 18 documents that should be completed Scanned and sent to the MPOO for review				Return to Flow...
Page	Document			
41.	<u>Revised proposal (if appropriate)</u> (06/27/2011)			<input checked="" type="checkbox"/> 
42.	<u>Updated PS Form 4920 (if appropriate)</u> (05/03/2011)			<input checked="" type="checkbox"/> 
43.	<u>Certification of record</u> (09/02/2011)			<input checked="" type="checkbox"/> 
44.	<u>Log of Post Office discontinuance actions</u> (09/02/2011)			<input checked="" type="checkbox"/> 
45.	<u>Transmittal to vice president, Delivery and Retail, from district manager, Customer Service and Sales</u> (09/02/2011)			<input checked="" type="checkbox"/> 
46.	<u>Headquarters' acknowledgment of receipt of record</u> (09/11/2011)			<input checked="" type="checkbox"/> 
47.	<u>Final determination transmittal letter from Headquarters</u> (09/26/2011)			<input checked="" type="checkbox"/> 
48.	<u>Instruction letter to postmaster/OIC on posting</u> (09/29/2011)			<input checked="" type="checkbox"/> 
49.	<u>Round-date stamped final determination cover sheets</u> ()			<input type="checkbox"/> 
50.	<u>Postal Bulletin Post Office Change Announcement</u> ()			<input type="checkbox"/> 
51.	<u>Vice president, Delivery and Retail, instruction letter</u> (09/26/2011)			<input checked="" type="checkbox"/> 

FILE LINK

Back to Flow



04/29/2011

JEFFERY TAYLOR
DISTRICT MANAGER
LOUISIANA PFC

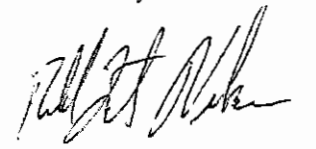
SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the 5 TH congressional district.

Post Office Name:	FOREST
Zip+4 Code:	71242-9998
EAS Level:	11
Finance Number:	213120
County:	WEST CARROLL
Proposed Admin Office:	OAK GROVE
ADMIN Miles Away:	5.1
Near Office Name:	OAK GROVE
Near Miles Away:	5.1
Number of Customers:	
Post Office Box:	121
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	0
Intermediate HCR:	0
City Delivery:	0
Total Customers:	121
ZIP Code Change:	Yes <input type="checkbox"/> NO <input checked="" type="checkbox"/> ZIP Code 71242
Maintain Town Name:	Yes <input checked="" type="checkbox"/> NO <input type="checkbox"/>

The above office became vacant when the postmaster retired on 04/01/2009.

Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.


RONALD NELSON
Manager, Post Office Operations

Approval to Study for Discontinuance:

JEFFERY TAYLOR
DISTRICT MANAGER
LOUISIANA PFC

04/29/2011

DATE

cc: Area Manager, Public Affairs and Communication



Docket: 1353685

NOTICE OF POST OFFICE EMERGENCY SUSPENSION

A. Office

Name: FOREST State: LA Zip Code: 71242
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 5 TH County: Winn Parish
EAS Grade: 11 Finance Number: 213120
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no Emergency Suspension for this office

Prepared by: Alfred Christophe
Title: LOUISIANA PFC Post Office Review Coordinator
Tele No: (504) 589-1835

Date: 05/02/2011
Fax No: (651) 456-6854



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

A. Office

Name: FOREST State: LA Zip Code: 71242
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 5 TH County: Winn Parish
EAS Grade: 11 Finance Number: 213120
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

Prepared by: Alfred Christophe
Title: LOUISIANA PFC Post Office Review Coordinator
Tele No: (504) 589-1835

Date: 05/02/2011
Fax No: (651) 456-6854



Eviction Notice

A. Office

Name: FOREST State: LA Zip Code: 71242
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 5 TH County: WEST CARROLL
EAS Grade: 11 Finance Number: 213120
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: Alfred Christophe
Title: LOUISIANA PFC Post Office Review Coordinator
Tele No: (504) 589-1835

Date: 09/02/2011
Fax No: (651) 456-6854



Building Inspection Report

A. Office

Name: FOREST State: LA Zip Code: 71242
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 5 TH County: WEST CARROLL
EAS Grade: 11 Finance Number: 213120
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

- There was no building inspection report nor photos for this office

Prepared by: Alfred Christophe
Title: LOUISIANA PFC Post Office Review Coordinator
Tele No: (504) 589-1835

Date: 09/02/2011
Fax No: (651) 456-6854



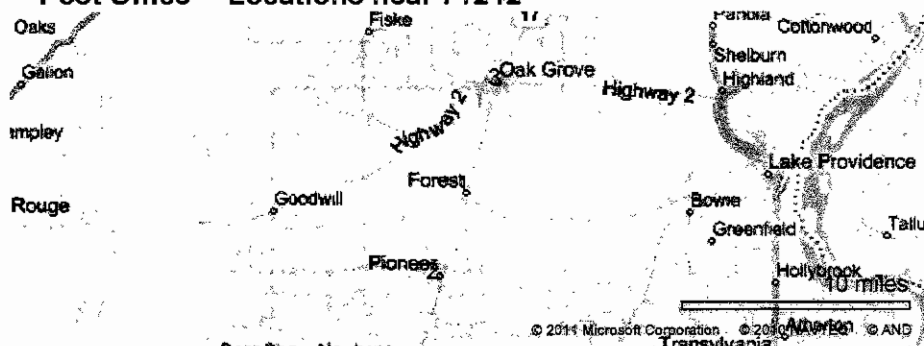
A service of



Post Office™ Locations

[PRINT](#) | [BACK](#)

Post Office™ Locations near 71242



- | | | |
|--|--|--|
| 1 Post Office™
Location - FOREST
250 CHERRY ST
FOREST, LA 71242-9998
(800) ASK-USPS
(800) 275-8777
(318) 428-3028
<div style="border: 1px solid black; padding: 2px; width: fit-content;">0.0 mi</div> | Business Hours
Mon-Fri
7:00am-12:00pm
1:00pm-4:00pm
Sat-Sun
closed | Services
PO Boxes Online

Service hours may vary. Please check link for business hours. |
| 2 Post Office™
Location - PIONEER
119 CHERRY ST
PIONEER, LA 71266-9998
(800) ASK-USPS
(800) 275-8777
(318) 428-4196
<div style="border: 1px solid black; padding: 2px; width: fit-content;">4.1 mi</div> | Business Hours
Mon-Fri
7:30am-12:00pm
1:00pm-3:30pm
Sat-Sun
closed | Services
PO Boxes Online
Automated Postal Centers®

Service hours may vary. Please check link for business hours. |
| 3 Post Office™
Location - OAK GROVE
105 S BRIGGS ST
OAK GROVE, LA 71263-9998
(800) ASK-USPS
(800) 275-8777
(318) 428-4843
<div style="border: 1px solid black; padding: 2px; width: fit-content;">4.9 mi</div> | Business Hours
Mon-Fri
7:30am-4:00pm
Sat-Sun
closed | Services
PO Boxes Online

Service hours may vary. Please check link for business hours. |

People and Business Search Find people and businesses at WhitePages.com
People Search

Search for a person and perform a reverse lookup

Business Search

Search for a business by name or category nationwide.

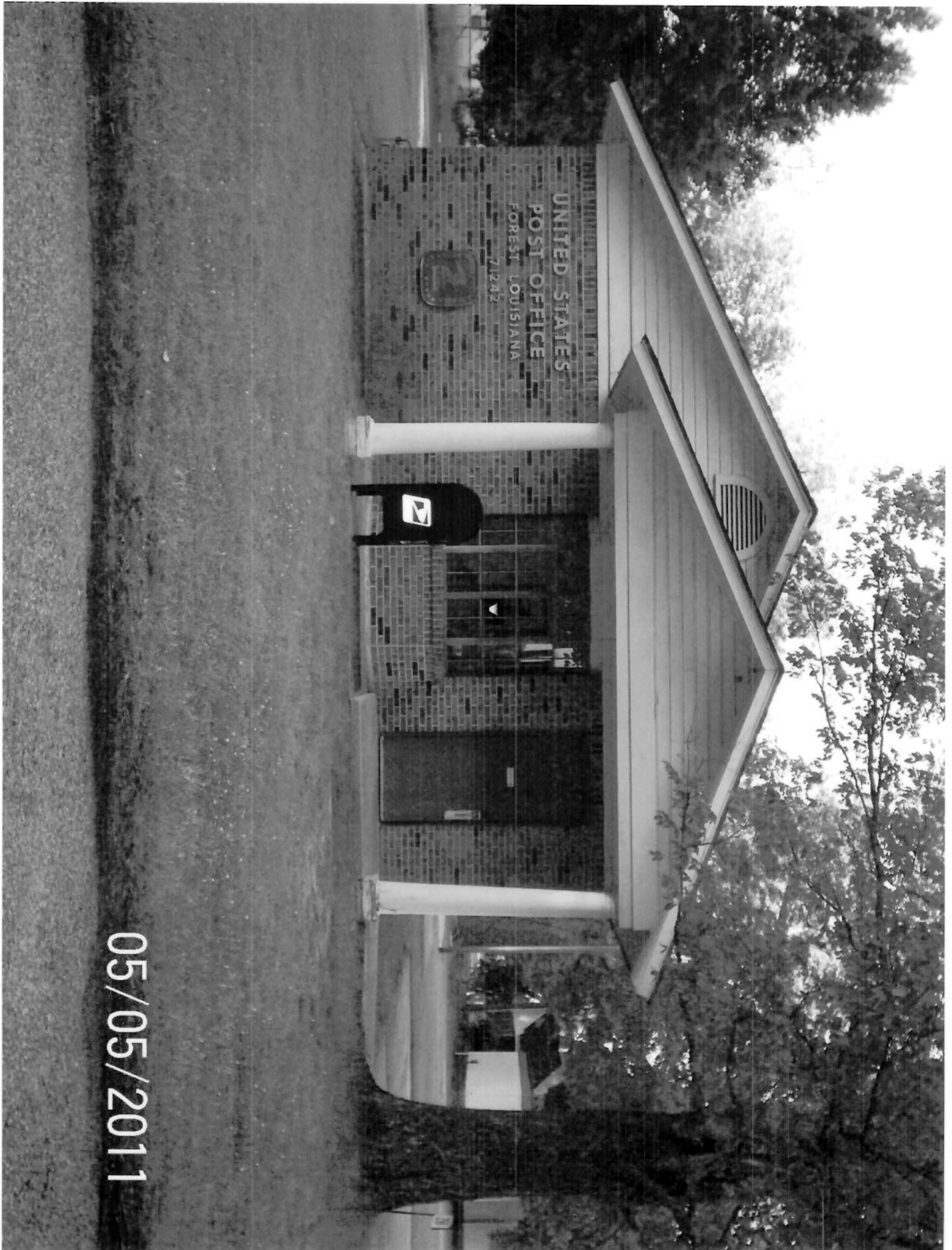
Reverse Phone Number

See who is calling you

on phone numbers and
addresses.

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05/05/2011

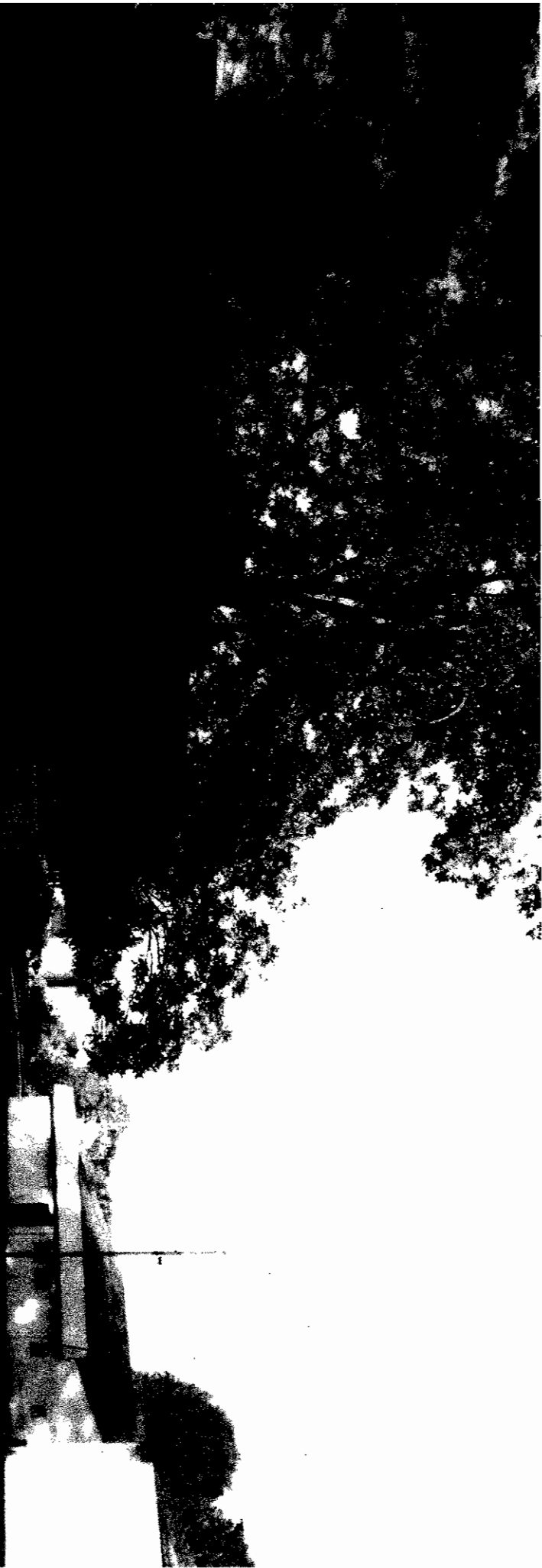
05/05/2011



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PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code FOREST, LA 71242		Postmaster's Signature RT882B	Date 05/02/2011
District Office, State & Zip Code LOUISIANA PFC, LA 70113		District Manager's Signature Jeffery Taylor	Date 05/02/2011
(Check Box)			
<input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		11
2.	Finance Number	(1-6)	213120
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	121
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	0
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

PS Form 150, Postmaster Workload Information

Docket 1363685
 Page Nbr 8a

	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	121	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	0	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

Instructions

- Enter current evaluated office level.
- Enter the 8 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, Carrier Route Report, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
 - A contract station is a detached finance unit manned by non-postal employees.
 - A rural station is a post office box delivery unit serviced by a rural carrier.
 - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: FOREST
Office Zip+4: 71242 -9998 District: LOUISIANA PFC

Activity WSCs

General Delivery Families Served (Item 3, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150)	<u>121</u>	X 1.0	=	<u>121</u>
Possible City Deliveries (Item 5, PS Form 150)	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs				<u>121</u>

Revenue WSCs

First	25 revenue units: 1.00	X <u>25</u> units	=	<u>25.00</u>
Next	275 revenue units: 0.50	X <u>26</u> units	=	<u>13.00</u>
Next	700 revenue units: 0.25	X <u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units: 0.10	X <u>0</u> units	=	<u>0.00</u>
	Balance of revenue units: 0.01	X <u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:				<u>38.00</u>

Activity WSCs 121 + Revenue WSCs = 38.00 Base WSCs 159.00 = EAS Grade 11

Previous evaluation: EAS grade 11

Effective date of change in service hours: _____ (if appropriate)
(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

ALFRED CHRISTOPHE

ALFRED.G.CHRISTOPHEIII@USPS.GOV

Printed Name

Signature

LOUISIANA PFC District Review Coordinator

05/02/2011

Title

Date



05/02/2011

OIC/POSTMASTER

SUBJECT: FOREST Post Office

As you are aware, the Postal Service is evaluating a possible change in how postal services are provided to FOREST customers.

Please conduct the following surveys: Window Transaction Survey, Survey of Incoming Mail, and Survey of Dispatched Mail at the FOREST Post Office for a 2-week period. The surveys should begin 05/07/2011 and end on 05/20/2011. Please complete the enclosed forms as accurately as possible.

All forms should be completed by 05/21/2011. The completed forms may become part of an official and public record.

Thank you for your assistance. If you have any questions, please contact ALFRED CHRISTOPHE, Post Office Review Coordinator, at (504) 589-1835.

A handwritten signature in black ink, appearing to read "Alfred Christophe", with a large, stylized flourish underneath.

ALFRED CHRISTOPHE

Post Office Review Coordinator

cc: Official Record

Links: Window Transaction Survey - http://hqcsopps/po_dis/win/in_survey.cfm?fin=1363685

Survey of Incoming Mail - http://hqcsopps/po_dis/invol/in_survey.cfm?fin=1363685

Survey of Dispatched Mail - http://hqcsopps/po_dis/outvol/in_survey.cfm?fin=1363685

Survey of Incoming Mail

Survey of Incoming Mail
(Record in Pieces)

Post Office Name and Zip+4 FOREST 71242 - 9998
Dates Recorded 05/07/2011 through 05/20/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 05/07	132	38	17	159	0	3	25	0
Sun - 05/08	0	0	0	0	0	0	0	0
Mon - 05/09	341	17	3	64	10	2	18	1
Tue - 05/10	91	911	4	23	0	2	5	0
Wed - 05/11	51	110	4	44	0	2	27	1
Thu - 05/12	148	41	5	23	1	1	41	1
Fri - 05/13	289	95	7	31	0	1	42	2
Sat - 05/14	143	46	9	145	1	2	10	2
Sun - 05/15	0	0	0	0	0	0	0	0
Mon - 05/16	335	19	8	82	2	8	15	0
Tue - 05/17	66	123	0	22	1	1	8	1
Wed - 05/18	81	44	1	131	0	3	45	0
Thu - 05/19	120	50	4	14	1	1	17	0
Fri - 05/20	137	52	3	18	0	4	5	0
TOTALS	1,934	1,546	65	756	16	30	258	8
Daily Average	161.2	128.8	5.4	63.0	1.3	2.5	21.5	0.7

Signature of Person Making Count: ALFRED CHRISTOPHE
Printed Name: ALFRED CHRISTOPHE
Date: 05/23/11

Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

Survey of Dispatched Mail

Survey of Dispatched Mail
(Record in Pieces)

Post Office Name and Zip+4 FOREST 71242 - 9998
Dates Recorded 05/07/2011 through 05/20/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 05/07	29	0	11	1	0	0	0	0
Sun - 05/08	0	0	0	0	0	0	0	0
Mon - 05/09	178	0	9	0	2	0	12	0
Tue - 05/10	80	0	1	0	0	0	4	0
Wed - 05/11	83	0	5	3	1	0	5	0
Thu - 05/12	83	0	4	1	2	2	0	0
Fri - 05/13	61	0	5	0	1	6	0	0
Sat - 05/14	14	0	2	0	0	0	2	0
Sun - 05/15	0	0	0	0	0	0	0	0
Mon - 05/16	0	0	0	0	0	0	0	0
Tue - 05/17	77	0	6	0	1	1	13	0
Wed - 05/18	29	0	2	0	3	0	4	0
Thu - 05/19	43	0	7	0	0	0	12	0
Fri - 05/20	85	0	2	0	0	0	0	0
TOTALS	762	0	54	5	10	9	52	0
Daily Average	63.5	0.0	4.5	0.4	0.8	0.8	4.3	0.0

Signature of Person Making Count: ALFRED CHRISTOPHE
Printed Name: ALFRED CHRISTOPHE
Date: 05/23/11



01/01/1900

OIC/POSTMASTER

SUBJECT: FOREST Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the FOREST Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the FOREST Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to ALFRED CHRISTOPHE by 01/15/1900. This information will be entered into the official record for public viewing.

Post Office Box	<u>121</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>0</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>121</u>

If you have any comments on alternate means of providing services to the FOREST customers, please provide them below:

A handwritten signature in black ink, appearing to read "Alfred Christophe", with a large, stylized flourish underneath.

ALFRED CHRISTOPHE
Post Office Review Coordinator

Comments:

cc: Official Record



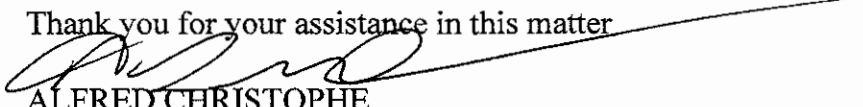
05/02/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the FOREST Post Office, 71242 - 9998, located in Winn Parish County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter



ALFRED CHRISTOPHE
Post Office Review Coordinator
LOUISIANA PFC

NBR records of mail theft or vandalism: 1

Comments/Findings:

cc: Official Record

Post Office Survey Sheet

Post Office Name	<u>FOREST</u>	ZIP+4	<u>71242-9998</u>
Congressional District	<u>5 TH</u>	Date	<u>05/23/2011</u>

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

Front porch columns needs to be replaced.

2. Is the facility accessible to persons with disabilities? ☒ Yes ☐ No

3. Lease terms? 30-day cancellation clause? 5 years and 30 day cancellation.

4. Are suitable alternate quarters available for an independent Post Office? If so, where?

None

5. List potential CPO sites.

None

6. Are there any postage meter customers or permit mailers? ☒ Yes ☐ No

If yes, please identify them by name and address.

See attached.

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

PMR

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

HCR Truck 8:05AM and 2:30PM

How many Post Office boxes are installed? 200

How many Post Office boxes are used? 121

What are the window service hours? 07:00 - 12:00 - 13:00 - 16:00 M-F

Closed S

What are the lobby hours? 24 M-F

24 S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

See inspectors report

Post Office Survey Sheet(continued)

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)? <u>Personal appliances</u>
11.	List potential CBU/parcel lockers sites and distances from present Post Office site. <u>None</u>
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated? <u>None</u>
13.	<p>Rural delivery/HCR delivery.</p> <p>a. What is current evaluation? _____</p> <p>b. Will this change result in the route being overburdened? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, what accommodations will be made to adjust the route? _____</p> <p>c. How many boxes and miles will be added to the route? <u>0, box 0.00 Miles</u></p> <p>d. What would be the additional annual expense if the route is increased? <u>0</u></p> <p>e. What is the one-time cost of CBU/parcel locker installation (if appropriate)? <u>0</u></p> <p>f. At what time of the day does the carrier begin delivery to the community? _____</p> <p>Will this delivery time be affected if the office is discontinued? (Y or N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If so, how? <u>0</u></p>
14.	<p>Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how (Cost)? <input type="checkbox"/> More <input checked="" type="checkbox"/> Same <input type="checkbox"/> Less</p> <p>_____</p>

Community Survey Sheet

Community Survey Sheet

Post Office Name	<u>FOREST</u>	ZIP+4	<u>71242-9998</u>
Congressional District	<u>5 TH</u>	Date	<u>05/23/2011</u>

1. Incorporated? ☐ Yes ☒ No

Local government provided by: Village of Forest

Police protection provided by: Forest Police

Fire protection provided by: Forest Fire Dept

School location: Forest School

2. What population growth is expected? (Please document your source)

None

3. What residential, commercial, or business growth is expected? (Please document your source)

None

History. (Are there any special historical events related to the community?)

4. Are there any special community events to consider?

Is the Post Office facility a state or national historic landmark (see ASM 515.23)?

Check with the field real estate office when verification is needed.)

None

5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?

Farmers

Which nonpostal services are provided by the Post Office (e.g., public bulletin board,

6. school bus stop, community meeting location, voting place, government form distribution center.

Do employees of the office offer assistance to senior citizens and handicapped)?

What provisions can be made for these services if the Post Office is discontinued?

None

Highway Contract Route Cost Analysis Form

Highway Contract Route Estimated Cost for Alternative Service

Office Name: FOREST

Office Zip+4: 71242 -9998

District: LOUISIANA PFC

1. Enter the number of additional boxes to be added to the route 0 x 3.64 hours per year 0.00

2. Enter the number of additional miles to be added to the route 0.00 x 10.40 hours per year 0.00

Total time added to the route 0.00

3. Enter the HCR hourly rate (Contact Area Manager, Purchasing/Contracting Officer) 0.00

Total additional compensation (HCR hourly rate x total time added to the route) 0.00

Rural Route Cost Analysis Form

Docket: 1363685 - 71242

Item Nbr: 17

Page Nbr: 2

Rural Route Carrier Estimated Cost for Alternative Replacement Service

Office Name: FOREST
Office Zip+4: 71242 -9998 District: LOUISIANA PFC

1. Enter the number of additional boxes to be added to the rural route 0

2. Enter the number of additional miles to be added to the route 0.00
Enter the volume factor 0.00

Total (additional boxes x volume factor) 0.00

3. Enter the number of additional boxes to be added to the rural route 0
Centralized boxes 0.00 x 1.00 Min 0.00
Regular L route boxes 0.00 x 1.82 Min 0.00
Regular Non-L route boxes 0.00 x 2.00 Min 0.00

Total additional box allowance 0.00

4. Enter the number of additional daily miles to be added to the rural route 0.00 x 12 Mileage Standard 0.00

Total additional minutes per week (miles carried to two decimal places) 0.00

5. Total additional annual minutes (additional minutes per week year) 0.00 x 52 Weeks 0.00
6. Total additional annual hours (additional annual minutes/ 60 minutes per hour) 0.00 / 60 Minutes 0.00
7. Enter the rural cost per hour (see national payroll summary report - rural carrier, consolidated) 0.00

Total Annual Cost (additional annual hours x rural cost per hour) 0.00

8. Enter lock pouch allowance (if applicable) 0.00

Total annual cost for alternate service (annual cost minus lock pouch allowance) 0.00

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 05/03/2011																								
2. Post Office Name FOREST		3. State and ZIP + 4 Code LA, 71242-9998																										
4. District, Customer Service LOUISIANA PFC	5. Area, Customer Service SOUTHWEST	6. County West Carroll Parish	7. Congressional District 5 TH																									
8. Reason for Proposal to Discontinue Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK GROVE Post Office which is located 5.1 miles away.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 04/01/2009 b. <input checked="" type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career c. Current PM POSITION Level (150)EAS-11 Downgraded from EAS-11 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 0 No of Career- 0 No of Non-Career- 1		a. Time M-F Set Total Window Hours Per Week a. Lobby Time M-F Sat closed 40.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 121 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 121 g. No. Receiving Duplicate Service 0 h. Average No. Daily Transactions		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td>0</td><td>0</td></tr> <tr><td>b. Newspaper</td><td>0</td><td>0</td></tr> <tr><td>c. Parcel</td><td>0</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>0</td></tr> <tr><td>e. Total</td><td>0</td><td>0</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>1</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	0	0	b. Newspaper	0	0	c. Parcel	0	0	d. Other	0	0	e. Total	0	0	f. No. of Postage Meters		0	g. No. of Permits		1
Types of Mail	Received	Dispatched																										
a. First-Class	0	0																										
b. Newspaper	0	0																										
c. Parcel	0	0																										
d. Other	0	0																										
e. Total	0	0																										
f. No. of Postage Meters		0																										
g. No. of Permits		1																										
Finances a. FY		Receipts	b. EAS Step 1 PM Basic Salary (no Cola)	c. PM Fringe Benefits (33.5% of b.)																								
2008		\$ 20,335	\$ 51792	\$17,350																								
2009		\$ 18,642																										
2010		\$ 19,416																										
15a. Quarters																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 01/31/2015 Annual Lease \$ 5400 30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input checked="" type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
16b. Explain:																												
17. Schools, Churches and Organization in Service Area: No: 3 Forest High School First Baptist Church Forest Baptist Mission Church		19. Administrative/Emanating Office (Proposed): Name OAK GROVE PO EAS Level 18 Miles Away 5.1 Window Service Hours: M-F 07:30 16:00 SAT 0 Lobby Hours: M-F 24 SAT 24 PO Boxes Available: 436																										
18. Businesses in Service Area: No: 6 Village of Forest Dukes Salvag Forest Fire Dept. Mike's Garage Brantlet Properties Forest Grocery		20. Nearest Post Office (if different from above): Name OAK GROVE PO EAS Level 18 Miles Away 5.1 Window Service Hours: M-F 07:30 16:00 SAT Lobby Hours: M-F SAT PO Boxes Available: 0																										
21. Prepared by																												
Printed Name and Title ALFRED CHRISTOPHE		Signature ALFRED CHRISTOPHE		Telephone No. AC () (504) 589-1835																								
PO Discontinuance Coordinator Name ALFRED CHRISTOPHE		Telephone No. AC () (504) 589-1835		Location NEW ORLEANS , LA																								



A. Office

Name: FOREST State: LA Zip Code: 71242
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 5 TH County: WEST CARROLL
EAS Grade: 11 Finance Number: 213120
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: Alfred Christophe
Title: LOUISIANA PFC Post Office Review Coordinator
Tele No: (504) 589-1835

Date: 09/02/2011
Fax No: (651) 456-6854



05/25/11

OIC/POSTMASTER

SUBJECT: FOREST Post Office

Enclosed are questionnaires addressed to customers of the FOREST Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 06/16/2011 for further review.

A handwritten signature in black ink, appearing to read "Alfred Christophe", with a large, sweeping flourish underneath.

Alfred Christophe
Post Office Review Coordinator
Enclosures



05/25/2011

POSTAL CUSTOMER
FOREST POST OFFICE
FOREST, LA 71242

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the Forest Post Office retired on 04/01/2009. The Office is being studied for possible closing or consolidation for the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK GROVE Post Office which is located 5.1 miles away.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Oak Grove Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Oak Grove Post Office, located 5.1 miles away. Hours of service at this office are 07:30 16:00, Monday through Friday, and 0 on Saturday. Post Office box service is available at this location at the same fees.

I invite you to think about a possible change to rural route service. Please return the enclosed questionnaire by 06/16/2011 using the pre-addressed envelope provided or at the community meeting. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the 138 Clover Street, Forest, LA 71242 on Thursday, June 16, 2011 from 6:00 PM to 8:00 PM to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Alfred Christophe at (504) 589-1835.

Thank you for your assistance.

Sincerely,

A handwritten signature in dark ink, appearing to read "Ronald Nelson", written over a horizontal line.

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,
Carrier delivery information CBU information sheet (when appropriate)



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How will the proposed service compare to current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Mailing Address

Name:

Address:

Telephone:

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

MAILING PACKAGES

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package **MUST** have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

PURCHASING STAMPS BY MAIL

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier. Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.

SUMMARY OF POST OFFICE CHANGE REGULATIONS

Certain regulations based on federal law apply when postal managers propose to replace a Post Office with an alternate form of postal service. These regulations are designed to ensure that the reasons for proposing such changes in postal service are fully disclosed at a stage when customers can make helpful contributions toward a final decision. The full text of the statutory provisions appears in Title 39, *United States Code*, Section 404(b), while the implementing regulations appear in Title 39, *Code of Federal Regulations*, Part 241.3.

According to implementing regulations, an initial investigation and any subsequent formal proposal to discontinue a Post Office originate with postal field managers responsible for Post Offices in that area. The proposal must explain the services recommended as substitutes and the rationale that supports this recommendation. The written proposal is prominently posted for 60 days at affected Post Offices, along with an "Invitation for Comments," which formally invites customer comments. At the end of the 60-day comment period, additional review is made at lower and upper levels of postal management.

When a final decision is made at Postal Headquarters in Washington, DC, that decision is posted in affected Post Offices for 30 days. No Post Office station or branch may be closed sooner than 60 days after the original date of the final decision.

PUBLIC NOTICE OF PROPOSAL
60-day public posting of proposal
and invitation for customer comments.
Written responses to customer comments.
Review by lower level postal management
decision by senior level postal management.



PUBLIC NOTICE OF FINAL DECISION
30-day public posting of final determination.



Discontinuance shall not
be sooner than 60 days after
original date of the final decision.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

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- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Dak Grove



Personal needs



Banking

Dak Grove



Employment

Forest, LA



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Mailing Address

Name:

Linda Ritchie

Address:

108 Compton Rd. Dak Grove, LA 71263

Telephone:

Date:

6/13/2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Nonpostal Services

a. Picking up government forms (such as tax forms)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

d. Using public bulletin board	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
e. Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	--

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Mailing Address

Name:

Address:

Telephone:

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Pioneer

possible
Concerning the ~~the~~ closing of the Forest P.O.
We are concerned about accessibility
to the Oak Grove P.O. It is
very hard to get into or even up to the
boxes. It is always very crowded.

For the elderly the lack of accessibility
is not only an irritating problem but
a safety hazard.

We get personal service from our
postmistress.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO **NA**
- b. Resetting/using postage meter ☐ YES ☐ NO **NA**

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Mailing Address

Name:

David and Jamie Johnson

Address:

P.O. Box 356, Forest, LA 71242

Telephone:

318-428-4848

Date:

6-16-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

HANDYCAP PARKING

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

- ☒ Shopping OAK GROVE, BASTROP, MONROE DENHAM
- ☒ Personal needs 11 11 11 11
- ☒ Banking OAK GROVE
- ☐ Employment
- ☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: WILBER (JACK) HAMILTON

Address: P.O. BOX 301, FOREST, LA 71242

Telephone: 318-428-4590

Date: 4-14-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

We use this Post Office daily, to receive all our mail and I receive all my medicine from the V.A. there



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

I got a PO Box because of my mail getting lost at Lake Providence rural route. My service at Forest is 5 star!

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☐ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Mailing Address

Name: Meshal Driver

Address: PO Box 326, Forest, LA 71242

Telephone: (318) 282-4445, (318) 428-4389

Date: May 30, 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service
will compare to your current service?

☒ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these
services?

☒ Shopping

Foreign
Oak Grove, Bastrop, Monroe

☐ Personal needs

Doctors, Hospital, Groceries mostant h

☐ Banking

Oak Grove There is no Banks in for the need.

☐ Employment

Retired

☐ Social needs

Where ever they are in this Area. 14

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

we would have no other choice

Mailing Address

Name:

Mildred Shields

Address:

RL 582, 1934 Oak Grove LA. 71263

Telephone:

1-318-428-8804

Date:

6-11-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to
complete this questionnaire.

Mr Ronald Nelson,

I AS A Senior Citizen,
Am asking you to please do not
close Forest Post Office at
Forest, LA. That Post Office is a
Very important and necessary
Business to myself, and I am sure
to many other citizens in
this Area.

I am 83 years of age
and have Parkinson's and other
old age health problems so I
don't walk so well.

When I have something
important to mail I carry

it to the Forest Post Office

Other Times I Carry it to

^{Route}
~~RURAL~~ Post Office. That is

A long walk to the RURAL

Box. I live on a State Hwy.
with very deep ditches

with water and trash

in them and its a very

dangerous Highway.

In the fall of the yr. the
Route person comes dift
h's. So sometimes late evening so
you can't go to and by the Box.

So please keep the two
mail places open.

That would be pushing Forest
Backward instead of forward.

Thank you

Mildred Shields

Over



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping Oak Grove

☐ Personal needs Oak Grove

☐ Banking Oak Grove

☐ Employment —

☐ Social needs Oak Grove

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Mailing Address

Name:

Eva Lyon

Address:

PO Box 257 - Forest, La. 71242

Telephone:

428-3882

Date:

6-3-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

Mental + Physical problems

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☒ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Mailing Address

Name: MILIE JONES

Address: P.O. Box 397 FOREST LA- 71263

Telephone: 318-428-4236

Date: 6-7-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☒ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping
☐ Personal needs
☐ Banking
☐ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: Joseph R Elliott
Address: Box 283 Forest La 71242
Telephone: 318 424 4343
Date: JUNE 6 2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Mailing Address

Name:

Larry & Nita Denmon Lt Cdr. ^{US Navy} Ms David Bell

Address:

P.O. Box 354

use this as

Telephone:

318 428-4040

permanent address

Date:

5-30-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Mailing Address

Name:

Ferrell G. Steward

Address:

P.O. Box 291 Forest, LA. 71242

Telephone:

318-428-8358

Date:

5-30-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping
☐ Personal needs
☐ Banking
☐ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Mailing Address

Name: David Travis

Address: P.O. Box 445

Telephone: 318-428-8043

Date: 29-May-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☒ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☒ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Mailing Address

Name: Forest Lawn Cemetery Inc

Address: P.O. Box 385

Telephone: 318-428-3504

Date: June 1-2011-

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

Mailing packages, explains incoming mail

Help with Money Orders,

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: Would rather have mail in P.O. Box - don't like rural delivery - have had mail stolen from rural delivery.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Oak Grove

☐ Personal needs

☒ Banking Oak Grove

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: Mattie Jones

Address: P.O. Box 226 Forest LA 71242

Telephone: _____

Date: 6-1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

to MAKE SPECIAL TRIP TO GO THERE *Sometimes but have*



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

N/A

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

N/A

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Oak Grove, LA & Kilbourne, LA.

But! They aren't open
at the times I need them.

7:00 A.M. & 4:00 - 4:30 p.m. M-F

NOTE



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Oak Grove, LA

☒ Personal needs "

☒ Banking "

☒ Employment "

☒ Social needs "

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: Joan C. Sumrall

Address: P.O. Box 242, Forest, LA 71242

Telephone: 318-428-8731

Date: 6/1/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

Please Keep The Forest p.o.
Open;

I do not go to Oak Grove but
once a week.

We can't have a mail Box down
The Lane we Live on. (May Lane)
They told us we had to have it
on ~~the~~ The hwy. 17, (which is
a long ways ways from our house)
IF The Box wasn't shut tight
The mail could get wet, also
houses close by, IT could be
Taking out by other people,
It would really mean a Lot too
us if it stayed open: and
I'am sure we are not The only
ones. Thank You

Mark & Wanda
Kelly



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Nonpostal Services

a. Picking up government forms (such as tax forms)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input type="checkbox"/> YES	<input type="checkbox"/> NO

If yes, please explain:

d. Using public bulletin board	<input type="checkbox"/> YES	<input type="checkbox"/> NO
--------------------------------	------------------------------	-----------------------------

e. Other	<input type="checkbox"/> YES	<input type="checkbox"/> NO
----------	------------------------------	-----------------------------

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	--

If yes, please explain:



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

Many old folks in our Community

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

Out there



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Monroe, LA



Personal needs



Banking



Employment

Husband works for Teamsters



Social needs

Eating out - Monroe Bistro, Vicksburg

5. Do you currently use local businesses in the community?



Yes

☐ No

If yes, would you continue to use them if the Post Office is discontinued?



Yes

☐ No

Mailing Address

Name:

Sammy Gato

Address:

P.O. Box 362 - Forest, LA 71242

Telephone:

318-428-4079

Date:

6/6/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

- | | Daily | Weekly | Monthly | Never |
|--|-------------------------------------|-------------------------------------|-------------------------------------|--------------------------|
| a. Buying Stamps | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Mailing Letters | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Mailing Parcels | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Pick up Post Office box mail | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Pick up general delivery mail | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Buying money orders | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Sending Express Mail | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Buying stamp-collecting material | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

I'm 84!

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

I live 1 mile north of Pioneer, Ia ☐ YES ☐ NO

If yes, please explain:

on Hwy 17 -

*I go to O. B. frequently -
O. B. post office is always jammed up around
the parking spaces. Too close for comfort
Forest post office is very accessible for me
Next door -
Adding gravel, box, etc. at my home for delivery of materials*



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain: I chose to have a POBOX because I am unable to have mailbox on the same side of the road as my house, and having small children did not want them trying to cross Hwy 17 traffic to check the mail for safety.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these purposes. services?

- | | |
|--|--|
| <input checked="" type="checkbox"/> Shopping | <u>Oak Grove But we do not go everyday</u> |
| <input checked="" type="checkbox"/> Personal needs | <u>" Sometimes we only go once</u> |
| <input type="checkbox"/> Banking | <u>a week due to price of gasoline.</u> |
| <input type="checkbox"/> Employment | |
| <input type="checkbox"/> Social needs | |

Closing this post office would be a major inconvenience especially due to the price of gas if I were to have to

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

drive to Oak Grove everyday to check my mailbox (POBOX). It would be much more convenient to keep my POBOX at Forest.

Mailing Address

Name: Sonyia Hart

Address: PO BOX 402, Forest, LA 71242

Telephone: 318-282-7688

Date: 5-27-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

There will be a lot of people inconvenienced by this decision to close The Forest P.O. The title letter on your mailing incorrectly states that this decision is to "Better Serve our Customers".



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

Monroe - Oak Grove

☒ Personal needs

Oak Grove

☒ Banking

Oak Grove

☒ Employment

Retired

☒ Social needs

Monroe

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Mailing Address

Name:

Hatton Tuggle

Address:

P.O. Box 381

Telephone:

318-428-2095

Date:

6-7-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

We have used our post office for 60 years. We use the Post office daily. Sometime twice a day. If we have a mail box we will have to cross a busy highway to collect our mail. When we are gone the mail would stack up. Very personal mail would be open to any one. The post office is very important to us. To make this change will be very inconvenient & disconcerting to our lives. Please do not make this change.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

PO in Oak Grove, IA



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service
will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these
services?

☐ Shopping
☐ Personal needs
☐ Banking
☐ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name:

Feggy Smith

Address:

9550 Hwy 17 Oak Grove LA 71263

Telephone:

318-428-2045

Date:

6-9-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to
complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping

☐ Personal needs

☐ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Mailing Address

Name: J.C. Whittington

Address: P.O. Box 285, Forest, La. 71242

Telephone: 318-428-2141

Date: 6-1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service
will compare to your current service?

☐ Better

☒ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these
services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: Thomas Sharples

Address: P.O. Box 426

Telephone: 218-428-8064

Date: 6-1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to
complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☒ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Monroe

☐ Personal needs

☐ Banking

☐ Employment

☒ Social needs Monroe

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name:

Suzanne Higginbotham

Address:

P.O. Box 302 Forest, LA

Telephone:

318-428-2341

Date:

6-3-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Oak Grove - not everyday but
at least 3X/week
BUT I have
a mailbox



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

☒ Personal needs

☒ Banking

☐ Employment

☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name:

Rebecca Elliott

Address:

POB 366

OR

7255 Hwy 17

Telephone:

Forest, LA 71242

Pioneer, LA 71266

Date:

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping
☒ Personal needs
☒ Banking
☐ Employment
☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Mailing Address

Name: Linda Wells

Address: 918 Hwy 597 Oak Grove LA 71263

Telephone: 318-428-8883

Date: 6-7-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Nonpostal Services

a. Picking up government forms (such as tax forms)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

d. Using public bulletin board	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
e. Other	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
------------------------------	--

If yes, please explain:



3. If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better

☐ Just as Good

☐ No Opinion

☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

Oak Grove - Monroe



Personal needs

Oak Grove



Banking

Oak Grove



Employment



Social needs

Oak Grove

5. Do you currently use local businesses in the community?



Yes



No

If yes, would you continue to use them if the Post Office is discontinued?



Yes



No

Mailing Address

Name:

David Carr

Address:

3054 Hwy. 589, Oak Grove, LA. 71263

Telephone:

318 428-2578

Date:

6-1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☒ YES ☐ NO

If yes, please explain:

Pioneer Post Office where I work.



09/02/2011

HATTON TUGGLE

PO BOX 381
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson".

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

SONYA HART
PO BOX 402
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson".

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

SONYAT HART
PO BOX 402
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson", written in a cursive style.

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

SAMMY YATES

PO BOX 362
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson".

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

CURTIS BUTLER
PO BOX 428
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson".

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

WANDA KELLEY
PO BOX 284
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
- You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson", written in a cursive style.

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

ARDEN & SUSAN SMITH

PO BOX 221
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson".

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

JOAN C. SUMRALL
PO BOX 242
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the limited hours of operation at the Post Office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson".

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans, La, 70113-9998



09/02/2011

ANGELA JOHNSON
PO BOX 429
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed concern about having to erect a rural mailbox. Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.
- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson", written in a cursive style.

RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

DORIS DEMMON
PO BOX 354
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans, La, 70113-9998



09/02/2011

MATTIE JONES
PO BOX 226
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans, La, 70113-9998



09/02/2011

FOREST LAWN CEMETERY
PO BOX 385
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans, La, 70113-9998



09/02/2011

DAVID TRAVIS
PO BOX 445
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans, La, 70113-9998



09/02/2011

FERREL STEWARD

P BOX 291
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans, La, 70113-9998



09/02/2011

LARRY & NITA DENMON
PO BOX 354
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

JOSEPH ELLIOT
PO BOX 283
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

MILLIE JONES

PO BOX 397
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans, La, 70113-9998



09/02/2011

EVA LYONS

PO BOX 257
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

M. DRIVER

PO BOX 326
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans, La, 70113-9998



09/02/2011

WILBER HAMILTON

PO BOX 301
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

TRAVIS HUGHES
PO BOX 222
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

DAVID & JAMIE JOHNSON
PO BOX 356
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

BECKY ROBERTS

2993 HWY 577
PIONEER, LA 71266

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



09/02/2011

JOSEPH & PENNY P.

PO BOX 290
FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

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RONALD NELSON
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998

Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the FOREST Post Office on 05/25/2011. Additionally, during the survey period, questionnaires were available at the FOREST Post Office to walk-in retail customers.

1. **Number of Questionnaires**

Total Questionnaires distributed	<u>155</u>
Favorable to proposal	<u>2</u>
Unfavorable to proposal	<u>26</u>
Expressing no opinion	<u>9</u>
Total questionnaires received	<u>37</u>

Postal Concerns

The following postal concerns were expressed

1. Concern (UnFavorable):

Customer expressed a concern that they requested and were denied rural delivery service.

Response:

There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.

2. Concern (UnFavorable):

Customers expressed concern about having to erect a rural mailbox.

Response:

Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.

3. Concern (UnFavorable):

Customers were concerned about having to travel to another Post Office for service.

Response:

Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

4. Concern (UnFavorable):

Customers were concerned about mail security.

Response:

Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

5. Concern (UnFavorable):

Customers were concerned about obtaining services from the carrier.

Response:

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

6. Concern (UnFavorable):

Customers were concerned about senior citizens.

Response:

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

7. Concern (UnFavorable):

Customers were concerned about the limited hours of operation at the Post Office.

Response:

Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail.

Nonpostal Concerns

The following nonpostal concerns were expressed

Community Meeting Roster

Postal Service Representative (Names and Titles):

Trent Nelson, MPOO 6

Date: 06/16/2011

Time 6:00 PM

Total Number of Customers Present:

44

Place: 138 Clover Street, Forest, LA 71242

This document will be placed in an administrative record that, if discontinuance goes forward, becomes available for public inspection.

Names of Customers Present:

[illegible]

Community Meeting Roster

Postal Service Representative (Names and Titles):

Date: 06/16/2011

Time: 6:00 PM

Trent Nelson, MP006

Total Number of Customers Present: 44

Place: 138 Clover Street, Forest, LA 71242

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
<u>Jim Jones</u>	<u>325 Chambers St</u>	<u>71263</u>	<u>428-2891</u>
<u>Norothy Keen</u>	<u>3382 Hwy 582</u>	<u>71263</u>	<u>428-2294</u>
<u>Christine Orane</u>	<u>394 Forest Ln.</u>	<u>71242</u>	<u>428-3092</u>
<u>Joe White</u>	<u>PO Box 267</u>	<u>71242</u>	<u>428-8261</u>
<u>Nancy Parker</u>		<u>71276</u>	
<u>Phyllis Blackmon</u>		<u>71266</u>	<u>926-3916</u>
<u>Johnny Kavalir</u>		<u>71263</u>	<u>428-4359</u>
<u>Bonnie Kavalir</u>		<u>71263</u>	<u>428-4359</u>
<u>Kate Vee</u>	<u>PO Box 313</u>	<u>71242</u>	<u>351-0768</u>
<u>Johnny ^{Turner} Fisher</u>	<u>P.O. Box 427</u>	<u>71242</u>	<u>428-7313</u>
<u>Jack Hanton</u>	<u>P.O. Box 301</u>		
<u>Travis Hughes</u>	<u>P.O. Box 222 Forest LA.</u>	<u>71242</u>	<u>418-2583</u>
<u>Bradley Hughes</u>	<u>P.O. Box 265 Forest LA.</u>	<u>71242</u>	<u>312-8102</u>
<u>Jamie Johnson</u>	<u>PO 356 Forest LA</u>		<u>428-4848</u>
<u>David Johnson</u>	<u>P.O. 356</u>	<u>" " 71242</u>	<u>428-4848</u>
<u>Fyle Harper</u>	<u>3801 Hwy 206 LA</u>	<u>71263</u>	<u>318-282-3729</u>
<u>Ronald Emmett</u>	<u>2167 Hwy 589</u>	<u>71263</u>	<u>318-428-1026</u>
<u>Betty Butler</u>	<u>2836 Hwy 582</u>	<u>71242</u>	<u>318-428-2992</u>

Community Meeting Roster

Postal Service Representative (Names and Titles):

Date: 06/16/2011

Time: 6:00 PM

Total Number of Customers Present:

Place: 138 Clover Street, Forest, LA 71242

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Jimmy Sullivan	Box 367 Forest	71242	428-3754
Betty Sullivan	Box 367 Forest	71242	428-3754
LARRY DENMON	Box 354 Forest	71242	427-4040
BONNIE CANDY	Box 363 Forest	71242	428-9418
LINDA Tuggle	Box 381 Forest	71242	428-2095
HATTON Tuggle	Box 381 Forest	71242	428-2095
MIKE JONES	Box 397 Forest	71242	428-3293
Treasa Sullivan	Box 278 Forest	71242	428-9068
Allison Sullivan	Box 278 Forest	71242	428-9068
Ginaenlie	Box 256 Forest	71242	366-1572
Carolyn Avery	Box 401 Forest	71242	428-5927
David Avery	Box 401 Forest	71242	428-5927
PERRY BRANTZ	P.O. Box 272 Forest	71242	428-8143
HERBERT Brantley	P.O. Box 357	71242	801-5685
Thom M. Thompson	P.O. Box 426	71242	428-8064
Mella Sandifer	P.O. Box 213	71242	428-8029
Brian Sharkey	P.O. Box 426	71242	428-8064
Nash Sharkey	11	11	11
Curtis Butler	Box 428	71242	428-2992
Willie Hammett	Box 301	71242	428-4590

[illegible]

[illegible]

1. Are we wasting our time talking about the closure of Forest po?
2. The survey was conducted during a time when School's mail was not part of survey
3. Explain the 2 hr work hour
4. Why are you closing small offices when .07 of 1% is all that will be saved.
5. Why use figures for 2010 when figures were down? and not 2008 when " were up?
6. Why are you closing Forest because the office is in the black.
7. O.B. does not have a good reputation we don't want to do business with them
8. Have you considered the hardship?
Customer doesn't want to put certain kinds of mail in mail receptacle - gas prices, kind distance, standing in line, parking a problem.
9. Will I be able to move box into yard?
10. We're losing our identity.
11. Will the zip ~~code~~ code change?
12. If we choose street delivery where will it ~~come~~ be delivered?
13. Will address remain the same?
14. How are expenses being factored in?
15. Why not downgrade office instead of closing
16. Will you have to hire extra help to handle extra mail

17. How will ~~you~~ the traffic be handled at O.G.?
18. Are you taking recommendations on Window Service 23 days ~~per~~ a week to continue retail & box service?
19. Is there somewhere else to locate? problem with lease?
20. Farm equipment a problem on route
21. Is there a final decision? When?
22. Next step after this meeting
23. The survey doesn't give me the opportunity to express hardships
24. Other offices are staying open - We're closing because we don't have a postmaster?
25. The P.M. has a lot more to do than just work window the mail
26. Can you explain the .07 earned hours?
27. What time does Window open O.G.?
28. What you're trying to do is save one hour's work
29. How will special services be handled?
30. If we get a money order when will we get the receipt back.
31. Will rent stay the same?
32. Did you say that it wouldn't cost but 12,000⁰⁰ to have Carriers deliver mail?
33. Will there be confusion with po box in O.G. and route on Pioneer side?
34. Security of mail on route
35. What do we have to do to save PO?
36. If I get killed crossing road to get mail will PO be responsible?

37. ~~Her~~ Her experience has been positive at ~~that~~ ~~the~~ OG post office
38. A petition help?
39. Will anybody lose job?
40. This plan came from Washington - Sm. office offers customer service - Washington has never worked in sm. office!
41. Is this only happening to small offices
42. How far from getting ruling on Art. 39?
43. If this were in a minority area, would it make a difference?
44. Will we receive mail later? on route?
45. Put customer service received ^{at sm. office} on survey.
46. Is this about whether we buy enough stamps or her salary?
47. If 5 sm. ops with no PM
Decision factors as to which po to close
48. Are there instances where p.o.'s have been saved?
49. Is there a possibility that it will remain open?
50. When would closure be?
51. There used to be a law that po could not be closed because of loss of revenue
What happened to law?
52. Are metropolitan areas losing money?
53. Is OIC protected by Civil Service
54. Are you saying that this po is gone?
55. Why can't we leave Dianne here and close Jones?
- 56.

Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

Postal Concerns

1. **Concern (UnFavorable):**
Customers were concerned about having to travel to another Post Office for service.
Response:
Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.
2. **Concern (UnFavorable):**
Customer expressed a concern about leaving money in the mailbox.
Response:
A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
3. **Concern (UnFavorable):**
Customer expressed a concern about the PO Box lobby remaining open additional hours at the Post Office.
Response:
Office hours are determined by the workload at the office. The Post Office workload analysis determined that the present office hours should sufficiently meet customer needs.
4. **Concern (UnFavorable):**
Customers were concerned about the limited hours of operation at the Post Office.
Response:
Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail.
5. **Concern (UnFavorable):**
Customers stated the Post Office had been closed without going through the formal discontinuance procedure.
Response:
Operation of the Post Office was suspended because of an emergency -but it has not been officially discontinued. An emergency suspension is a temporary change, not a permanent closing of the Post Office. Extensive information must be analyzed before a final decision is made. Regulations require the posting of a proposal to close and a final determination before the office can be officially closed. Customers that do not agree with the final determination may appeal that determination to the Postal Regulatory Commission.
6. **Concern (UnFavorable):**
Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.
Response:
The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.
7. **Concern (UnFavorable):**
Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities.
Response:
Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.
8. **Concern (UnFavorable):**
Customer expressed a concern about the cost savings obtained by the Postal Service from the closure of Post Offices. Quoting the PRC which said if the Postal Service closed 1000 Post Offices, it would only save 0.7% of the postal budget.
Response:
The Postal Service has developed and begun implementing a range of cost-reducing initiatives. These include: consolidating operations, adjusting delivery routes, restructuring administrative and processing functions and closing district offices. We also have introduced several new products and services, including Priority Mail Flat Rate boxes and Adult Signature service, in an effort to grow revenue.

9. Concern (UnFavorable):
Customers expressed concern about having to erect a rural mailbox.
Response:
Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.
10. Concern (UnFavorable):
Customers were concerned about mail security.
Response:
Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
11. Concern (UnFavorable):
Customers were concerned about obtaining services from the carrier.
Response:
Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

12. Concern (UnFavorable):
Customers were concerned about later delivery of mail.
Response:
The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.
13. Concern (UnFavorable):
Customers asked why their Post Office was being discontinued while others were retained.
Response:
Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
14. Concern (UnFavorable):
Customers were concerned about a possible address change.
Response:
There will be no change in customer addresses.

Nonpostal Concerns

1. Concern (UnFavorable):
Customers expressed concern for loss of community identity.

Response:

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses.

2. Concern (UnFavorable):
Customers expressed concern for loss of community identity.

Response:

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.



05/25/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

The office is being studied for possible closing or consolidation for the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at 138 Clover Street, Forest, LA 71242 on 06/16/2011 from 6:00 PM to 8:00 PM to answer questions and provide information about our service.

If you have any questions, you may contact Alfred Christophe at (504) 589-1835.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson".

RONALD NELSON
Manager, Post Office Operations



A. Office

Name: FOREST State: LA Zip Code: 71242
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 5 TH County: WEST CARROLL
EAS Grade: 11 Finance Number: 213120
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 27. There was not a petition recieved.

Prepared by: Alfred Christophe
Title: LOUISIANA PFC Post Office Review Coordinator
Tele No: (504) 589-1835

Date: 09/02/2011
Fax No: (651) 456-6854



A. Office

Name: FOREST State: LA Zip Code: 71242
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 5 TH County: West Carroll Parish
EAS Grade: 11 Finance Number: 213120
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 28. There was no Congressional inquiry.

Prepared by: Alfred Christophe
Title: LOUISIANA PFC Post Office Review Coordinator
Tele No: (504) 589-1835

Date: 06/27/2011
Fax No: (651) 456-6854

Proposal Checklist

Section I

Responsiveness to Community Postal Needs

Tell what we are doing and why.

Is reason for discontinuance justified and documented in the record?

If suspended, what type of alternate service customers are now receiving?

Reason for vacancy and information on postmaster/OIC

Number of customers and type of service they received and will receive.

Hours of service, daily window transaction average, number of permit mailers, and postage meter users.

Last three fiscal years of revenue and revenue units.

Decline in service workload/reduction in EAS level, if appropriate.

Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.

Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.

If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.

Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.

Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.

Information on petitions and congressional inquiries included with Postal Service responses.

Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.

Advantages and disadvantages of proposed alternate service.

Any other pertinent information concerning Postal Service needs.

Section II

Effect on the Community

Brief background of area, community government, population, etc.

Number of businesses, religious institutions, schools, local government offices, social organizations, etc.

Was Post Office used as meeting place?

Was Post Office a shelter for a bus stop?

Did the Post Office have a public bulletin board?

Were government forms available at the Post Office?

Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?

What is the historical value of the office?

Is an address change necessary?

Will the community identity be preserved?

What are the growth trends (flat, up, down)?

Were any other nonpostal items identified?

Section III

Effect on Employees

Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

Section IV

Economic Savings

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-____, Minimum, no COLA)

\$

Fringe benefits 33.5%

\$

Rental costs, excluding utilities

\$

Total annual costs

\$

Less estimated cost of replacement service

-

Total annual savings

\$

A one-time expense of \$_____ will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

Section V

Other Factors

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

Section VI

Summary

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

Section VII

Notices

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Investigative Coordinator

Date

5/3/11

Reviewed and Certified By:

District PO Review Coordinator

Date

5/3/11



06/27/2011

SENIOR VICE PRESIDENT
GOVERNMENT RELATIONS AND PUBLIC POLICY
475 L'ENFANT PLAZA SW RM 10804
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close
the FOREST Post Office
Docket No. 1363685

This is to advise you that on 06/30/2011, I will post for public comment a proposal to close the FOREST Post Office in West Carroll Parish, Congressional District No. 5 TH.

If you have any questions, please call ALFRED CHRISTOPHE District Review Coordinator at (504) 589-1835.

A handwritten signature in black ink, appearing to read "Jeffery Taylor", written over the printed name.

JEFFERY TAYLOR
District Manager
LOUISIANA PFC District

cc: Manager, Customer Service Operations
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920
Proposal



06/27/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of
FOREST Proposal
Docket No. 1363685 - 71242

Please post the enclosed proposal to close the FOREST Post Office in the lobby. The proposal must be posted in a prominent place from 06/30/2011 through close of business on 08/31/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (504) 589-1835.

A handwritten signature in black ink, appearing to read "Alfred Christophe", with a large, stylized flourish underneath.

ALFRED CHRISTOPHE
Post Office Review Coordinator
LOUISIANA PFC District

Enclosures: PS Form 4920
Proposal
Invitation for Comments
Comment Forms
Official Record

Date of Posting: 06/30/2011

Date of Removal: 08/31/2011

UNITED STATES POSTAL SERVICE

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE FOREST, LA POST OFFICE AND CONTINUE TO PROVIDE SERVICE BY RURAL ROUTE SERVICE

To the customers of the Forest Post Office:

The Postal Service is considering the close of the Forest Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/30/2011 through 08/31/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

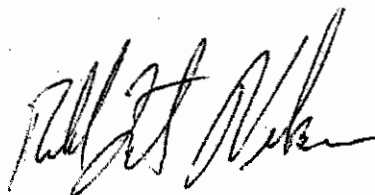
Copies of the proposal and optional comment forms are available upon request at the Forest Post Office and Oak Grove Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

ALFRED CHRISTOPHE
701 LOYOLA AVE
NEW ORLEANS, LA 70113-9998

For more information, you may call ALFRED CHRISTOPHE at (504) 589-1835 or write to the above address.

Thank you for your assistance.



RONALD NELSON
701 LOYOLA AVE
NEW ORLEANS, LA 70113-9998



Date of Posting: 06/30/2011

Posting Round Date.

Date of Removal: 06/31/2011

Removal Round Date.



PROPOSAL TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1363685 - 71242

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster position became vacant when the postmaster retired on April 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.

The Forest Post Office, an EAS-11 level, provides service from 07:00 - 12:00 - 13:00 - 16:00 Monday - Friday, Closed Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 121 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 31 transaction(s) accounting for 36 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$20,335 (53 revenue units) in FY 2008; \$18,642 (49 revenue units) in FY 2009; and \$19,416 (51 revenue units) in FY 2010. There were one permit mailer(s) or postage meter customer(s).

On June 16, 2011, representatives from the Postal Service were available at 138 Clover Street, Forest, LA 71242 to answer questions and provide information to customers. 44 customer(s) attended the meeting.

On May 25, 2011, 155 questionnaires were distributed to delivery customers of the Forest Post Office. Questionnaires were also available over the counter for retail customers at the Forest Post Office. 37 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 2 favorable, 26 unfavorable, and 9 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Oak Grove Post Office, an EAS-18 level office. Window service hours at the Oak Grove Post Office are from 07:30 16:00, Monday through Friday, and 0 on Saturday. There are 436 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customer expressed a concern that they requested and were denied rural delivery service.

Response: There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.
2. **Concern:** Customers expressed concern about having to erect a rural mailbox.

Response: Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.
3. **Concern:** Customers were concerned about having to travel to another Post Office for service.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

4. **Concern:** Customers were concerned about mail security.

Response: Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
5. **Concern:** Customers were concerned about obtaining services from the carrier.

Response: The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
6. **Concern:** Customers were concerned about senior citizens.

Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
7. **Concern:** Customers were concerned about the limited hours of operation at the Post Office.

Response: Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail.
8. **Concern:** Customer expressed a concern about leaving money in the mailbox.

Response: A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
9. **Concern:** Customer expressed a concern about the cost savings obtained by the Postal Service from the closure of Post Offices. Quoting the PRC which said if the Postal Service closed 1000 Post Offices, it would only save 0.7% of the postal budget.

Response: The Postal Service has developed and begun implementing a range of cost-reducing initiatives. These include: consolidating operations, adjusting delivery routes, restructuring administrative and processing functions and closing district offices. We also have introduced several new products and services, including Priority Mail Flat Rate boxes and Adult Signature service, in an effort to grow revenue.
10. **Concern:** Customer expressed a concern about the PO Box lobby remaining open additional hours at the Post Office.

Response: Office hours are determined by the workload at the office. The Post Office workload analysis determined that the present office hours should sufficiently meet customer needs.
11. **Concern:** Customers asked why their Post Office was being discontinued while others were retained.

Response: Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
12. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.

Response:

The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

13. **Concern:**

Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities.

Response:

Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

14. **Concern:**

Customers stated the Post Office had been closed without going through the formal discontinuance procedure.

Response:

Operation of the Post Office was suspended because of an emergency -but it has not been officially discontinued. An emergency suspension is a temporary change, not a permanent closing of the Post Office. Extensive information must be analyzed before a final decision is made. Regulations require the posting of a proposal to close and a final determination before the office can be officially closed. Customers that do not agree with the final determination may appeal that determination to the Postal Regulatory Commission.

15. **Concern:**

Customers were concerned about a possible address change.

Response:

There will be no change in customer addresses.

16. **Concern:**

Customers were concerned about later delivery of mail.

Response:

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Forest is an unincorporated community located in WEST CARROLL County. The community is administered politically by Village of Forest. Police protection is provided by the Forest Police. Fire protection is provided by the Forest Fire Dept. The community is comprised of Farmers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Forest High School First Baptist Church Forest Baptist Mission Church, Village of Forest Dukes Salvag Forest Fire Dept. Mike's Garage Brantlet Properties Forest Grocery . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Forest Post Office will be available at the Oak Grove Post Office. Government forms normally provided by the Post Office will also be available at the Oak Grove Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers expressed concern for loss of community identity.
Response: A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses.
2. **Concern:** Customers expressed concern for loss of community identity.
Response: A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on April 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 74,542 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 51,792
Fringe Benefits @ 33.5%	\$ 17,350
Annual Lease Costs	<u>+ \$ 5,400</u>
Total Annual Costs	\$ 74,542
Less Annual Cost of Replacement Service	<u>- \$ 0</u>
Total Annual Savings	<u>\$ 74,542</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster retired on April 01, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Forest Post Office provided delivery and retail service to 121 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 31. There are one permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$74,542 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Oak Grove Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



RONALD NELSON
Manager, Post Office Operations

06/30/2011
Date

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the FOREST Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

Signature of Postal Customer

Mailing Address

City, State, and ZIP Code

Date _____



06/27/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 08/31/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

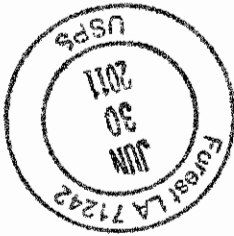
Sincerely,

A handwritten signature in black ink, appearing to read "Alfred Christophe", with a large, stylized flourish underneath.

ALFRED CHRISTOPHE
Post Office Review Coordinator
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

Date of Posting: 06/30/2011

Date of Removal: 08/31/2011



UNITED STATES POSTAL SERVICE

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE**



To the customers of the Forest Post Office:

The Postal Service is considering the close of the Forest Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/30/2011 through 08/31/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Forest Post Office and Oak Grove Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

ALFRED CHRISTOPHE
701 LOYOLA AVE
NEW ORLEANS, LA 70113-9998

For more information, you may call ALFRED CHRISTOPHE at (504) 589-1835 or write to the above address.

Thank you for your assistance.

RONALD NELSON
701 LOYOLA AVE
NEW ORLEANS, LA 70113-9998



Date of Posting: 06/30/2011

Posting Round Date:

Date of Removal: 08/31/2011

Removal Round Date:



PROPOSAL TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1363685 - 71242

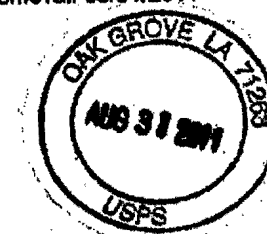
Date of Posting: 08/30/2011

Posting Round Date:



Date of Removal: 08/31/2011

Removal Round Date:



PROPOSAL TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1363685 - 71242

Docket: 1363685 - 71242
Item Nbr: 32
Page Nbr: 1

Date of Posting: 06/30/2011

Date of Removal: 08/31/2011



UNITED STATES POSTAL SERVICE

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE**



To the customers of the Forest Post Office:

The Postal Service is considering the close of the Forest Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/30/2011 through 08/31/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Forest Post Office and Oak Grove Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

ALFRED CHRISTOPHE
701 LOYOLA AVE
NEW ORLEANS, LA 70113-9998

For more information, you may call ALFRED CHRISTOPHE at (504) 589-1835 or write to the above address.

Thank you for your assistance.

RONALD NELSON
701 LOYOLA AVE
NEW ORLEANS, LA 70113-9998

Docket: 1363685-71242
Item Nbr: 37
Page Nbr: 1



**NOTICE OF TAKING PROPOSAL AND COMMENTS
UNDER INTERNAL CONSIDERATION**

Date 08/30/2011

Postal Customers of the Forest Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Forest Post Office, which was posted 08/30/2011 through 08/31/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Forest Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

A handwritten signature in dark ink, appearing to read "Ronald Nelson", written over a horizontal line.

RONALD NELSON
701 LOYOLA AVE
NEW ORLEANS, LA 70113-9998





09/02/2011

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Forest Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald Nelson", written in a cursive style.

Ronald Nelson
Manager, Post Office Operations
701 Loyola ave
New Orleans , La, 70113-9998



A. Office

Name: FOREST State: LA Zip Code: 71242
Area: SOUTHWEST District: LOUISIANA PFC
Congressional District: 5 TH County: WEST CARROLL
EAS Grade: 11 Finance Number: 213120
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: Alfred Christophe
Title: LOUISIANA PFC Post Office Review Coordinator
Tele No: (504) 589-1835

Date: 09/02/2011
Fax No: (651) 456-6854

Analysis of 60-Day Posting Comments

Number of comments returned

Total questionnaires distributed	155
Favorable comments	2
Unfavorable comments	26
No opinion expressed	9
Total comments returned	37

Postal Concerns

The following postal concerns were expressed

1. Concern (No Opinion):
No Concern
Response:

Nonpostal Concerns

The following nonpostal concerns were expressed

Date of Posting: 06/30/2011

Posting Round Date:

Date of Removal: 08/31/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE
(REVISED)

DOCKET NUMBER 1363685 - 71242

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster position became vacant when the postmaster retired on April 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK GROVE Post Office which is located 5.1 miles away.

The Forest Post Office, an EAS-11 level, provides service from 07:00 - 12:00 - 13:00 - 16:00 Monday - Friday, Closed Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 121 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 31 transaction(s) accounting for 36 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$20,335 (53 revenue units) in FY 2008; \$18,642 (49 revenue units) in FY 2009; and \$19,416 (51 revenue units) in FY 2010. There were one permit mailer(s) or postage meter customer(s).

On June 16, 2011, representatives from the Postal Service were available at 138 Clover Street, Forest, LA 71242 to answer questions and provide information to customers. 44 customer(s) attended the meeting.

On May 25, 2011, 155 questionnaires were distributed to delivery customers of the Forest Post Office. Questionnaires were also available over the counter for retail customers at the Forest Post Office. 37 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 2 favorable, 26 unfavorable, and 9 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Oak Grove Post Office, an EAS-18 level office. Window service hours at the Oak Grove Post Office are from 07:30 16:00, Monday through Friday, and 0 on Saturday. There are 436 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customer expressed a concern that they requested and were denied rural delivery service.

Response: There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.
2. **Concern:** Customers expressed concern about having to erect a rural mailbox.

Response: Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.
3. **Concern:** Customers were concerned about having to travel to another Post Office for service.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

4. **Concern:** Customers were concerned about mail security.
- Response:** Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
5. **Concern:** Customers were concerned about obtaining services from the carrier.
- Response:** The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
6. **Concern:** Customers were concerned about senior citizens.
- Response:** Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.
7. **Concern:** Customers were concerned about the limited hours of operation at the Post Office.
- Response:** Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail.
8. **Concern:** Customer expressed a concern about leaving money in the mailbox.
- Response:** A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.
9. **Concern:** Customer expressed a concern about the cost savings obtained by the Postal Service from the closure of Post Offices. Quoting the PRC which said if the Postal Service closed 1000 Post Offices, it would only save 0.7% of the postal budget.
- Response:** The Postal Service has developed and begun implementing a range of cost-reducing initiatives. These include: consolidating operations, adjusting delivery routes, restructuring administrative and processing functions and closing district offices. We also have introduced several new products and services, including Priority Mail Flat Rate boxes and Adult Signature service, in an effort to grow revenue.
10. **Concern:** Customer expressed a concern about the PO Box lobby remaining open additional hours at the Post Office.
- Response:** Office hours are determined by the workload at the office. The Post Office workload analysis determined that the present office hours should sufficiently meet customer needs.
11. **Concern:** Customers asked why their Post Office was being discontinued while others were retained.
- Response:** Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
12. **Concern:** Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.

Response:

The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

13. **Concern:**

Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities.

Response:

Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

14. **Concern:**

Customers stated the Post Office had been closed without going through the formal discontinuance procedure.

Response:

Operation of the Post Office was suspended because of an emergency -but it has not been officially discontinued. An emergency suspension is a temporary change, not a permanent closing of the Post Office. Extensive information must be analyzed before a final decision is made. Regulations require the posting of a proposal to close and a final determination before the office can be officially closed. Customers that do not agree with the final determination may appeal that determination to the Postal Regulatory Commission.

15. **Concern:**

Customers were concerned about a possible address change.

Response:

There will be no change in customer addresses.

16. **Concern:**

Customers were concerned about later delivery of mail.

Response:

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Forest is an unincorporated community located in WEST CARROLL County. The community is administered politically by Village of Forest. Police protection is provided by the Forest Police. Fire protection is provided by the Forest Fire Dept. The community is comprised of Farmers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Forest High School First Baptist Church Forest Baptist Mission Church, Village of Forest Dukes Salvag Forest Fire Dept. Mike's Garage Brantlet Properties Forest Grocery . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Forest Post Office will be available at the Oak Grove Post Office. Government forms normally provided by the Post Office will also be available at the Oak Grove Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- | | |
|--------------------|--|
| 1. Concern: | Customers expressed concern for loss of community identity. |
| Response: | A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses. |
| 2. Concern: | Customers expressed concern for loss of community identity. |
| Response: | A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change. |

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on April 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 74,542 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 51,792
Fringe Benefits @ 33.5%	\$ 17,350
Annual Lease Costs	<u>+ \$ 5,400</u>
Total Annual Costs	\$ 74,542
Less Annual Cost of Replacement Service	<u>- \$ 0</u>
Total Annual Savings	<u>\$ 74,542</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster retired on April 01, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Forest Post Office provided delivery and retail service to 121 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 31. There are one permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$74,542 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Oak Grove Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



RONALD NELSON
Manager, Post Office Operations

06/30/2011
Date

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 05/03/2011																								
2. Post Office Name FOREST		3. State and ZIP + 4 Code LA, 71242-9998																										
4. District, Customer Service LOUISIANA PFC	5. Area, Customer Service SOUTHWEST	6. County WEST CARROLL	7. Congressional District 5 TH																									
8. Reason for Proposal to Discontinue Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK GROVE Post Office which is located 5.1 miles away.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 04/01/2009 b. <input checked="" type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career c. Current PM POSITION Level (150) Downgraded from EAS-11 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 0 No of Career- 0 No of Non-Career- 1		a. Time M-F 07:00 - 12:00 - 13:00 - 16:00 Sat Closed Total Window Hours Per Week a. Lobby Time M-F 24 Sat 24 40.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 121 c. City Delivery 0 d. Rural Delivery 0 e. Highway Contract Route Box 0 f. Total 121 g. No. Receiving Duplicate Service 0 h. Average No. Daily Transactions 31.00		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr> <td>a. First-Class</td> <td>290</td> <td>63</td> </tr> <tr> <td>b. Newspaper</td> <td>68</td> <td>4</td> </tr> <tr> <td>c. Parcel</td> <td>3</td> <td>1</td> </tr> <tr> <td>d. Other</td> <td>22</td> <td>4</td> </tr> <tr> <td>e. Total</td> <td>383</td> <td>72</td> </tr> <tr> <td>f. No. of Postage Meters</td> <td></td> <td>0</td> </tr> <tr> <td>g. No. of Permits</td> <td></td> <td>1</td> </tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	290	63	b. Newspaper	68	4	c. Parcel	3	1	d. Other	22	4	e. Total	383	72	f. No. of Postage Meters		0	g. No. of Permits		1
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f. No. of Postage Meters		0																										
g. No. of Permits		1																										
Finances a. FY 2008 2009 2010		Receipts \$ 20,335 \$ 18,642 \$ 19,416	b. EAS Step 1 PM Basic Salary (no Cola) \$ 51792	c. PM Fringe Benefits (33.5% of b.) \$17,350																								
16a. Quarters																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 01/31/2015 Annual Lease \$ 5400 30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input checked="" type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
16b. Explain:																												
17. Schools, Churches and Organization in Service Area: No: 3 Forest High School First Baptist Church Forest Baptist Mission Church		19. Administrative/Emanating Office (Proposed): Name OAK GROVE EAS Level 18 Miles Away 5.1 Window Service Hours: M-F 07:30 16:00 SAT 0 Lobby Hours: M-F 24 SAT 24 PO Boxes Available: 436																										
18. Businesses in Service Area: No: 6 Village of Forest Dukes Salvag Forest Fire Dept. Mike's Garage Brantlet Properties Forest Grocery		20. Nearest Post Office (if different from above): Name OAK GROVE EAS Level 18 Miles Away 5.1 Window Service Hours: M-F 07:30 16:00 SAT Lobby Hours: M-F SAT PO Boxes Available: 0																										
21. Prepared by																												
Printed Name and Title ALFRED CHRISTOPHE		Signature ALFRED CHRISTOPHE		Telephone No. AC () (504) 589-1835																								
PO Discontinuance Coordinator Name ALFRED CHRISTOPHE		Location NEW ORLEANS, LA																										



09/02/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record
FOREST
Docket Number 1363685 - 71242

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

A handwritten signature in black ink, appearing to read "Jeffery Taylor", with a long vertical line extending downwards from the bottom of the signature.

JEFFERY TAYLOR
District Manager

LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: FOREST, LA, 71242-9998

EAS Level: 11

District: LOUISIANA PFC

County: WEST CARROLL

Congressional District: 5 TH

Proposal: ☒ Close ☐ Consolidate

Reason For Propsed: retired

Alternate Service Proposed: Rural Route Service

Customers Affected:

Post Office Box: 121

General Delivery: 0

Rural Route: 0

Highway Contract Route (HCR): 0

City Route: 0

Intermediate Rural: 0

Intermediate HCR: 0

Total number of customers: 121

Date	Action
	Office suspended. Reason suspended:
	Suspension notice sent to Headquarters.
04/01/2009	Postmaster vacancy occurred. Reason: retired
	OIC: Career: 0 Noncareer: 1 Other Employees: 1
04/29/2011	District manager authorization to study.
05/25/2011	Questionnaires sent to customers. Number sent: 155 Number Returned: 37 Analysis: Favorable 2 Unfavorable 26 No Opinion 9
	Petition received. Number of signatures: 0
	Concerns expressed:
	Congressional inquiry received: No
	Concerns expressed:
06/27/2011	Proposal and checklist sent to district for review.
06/27/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
06/27/2011	Proposal and invitation for comments posted and round-dated.
09/02/2011	Proposal and invitation for comments removed and round-dated. Comment Analysis: Favorable 2 Unfavorable 26 No Opinion 9 155
None	Premature PRC appeal received.
	Concerns expressed:
05/03/2011	Updated PS Form 4920 completed (if necessary).
09/02/2011	Certification of the official record.
	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.
	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
	Appeal to PRC received.
	PRC opinion received on appeal:
	Affirmed: _____ Remanded: _____ USPS Withdrawn: _____
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: _____ Effective date: _____

Review Coordinator/person most familiar with the case:

ALFRED CHRISTOPHE
Name/Title

ALFRED CHRISTOPHE
District Post Office Review Coordinator

(504) 589-1835
Telephone Number

(504) 589-1835
Telephone Number



09/02/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLAZA ROOM 5621
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Forest Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Alfred Christophe, Post Office Review Coordinator, at (504) 589-1835 or Ronald Nelson Manager Post Office Operations.

A handwritten signature in black ink, appearing to read "Jeffery Taylor", written over the printed name.

JEFFERY TAYLOR
DISTRICT MANAGER
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

Enclosures:

One copy of record (<http://hqcsopps.usps.gov/public/dis/4G/P1363685.pdf>)
Headquarters acknowledgment of receipt of official record (optional)
Self-addressed envelope

cc: Vice President, SOUTHWEST Area (no enclosures)

List of Businesses

ADDRESS	NAME ON PO BOX	NAME OF COMPANY	TYPE OF BUSINESS
PO Box 211	Amanda Ross		E buy web page
220	Isidro Hernandez	Bethai Construction Inc.	Construction business
221	Arden Smith	Siana Corp.	Farm
223	Forest Fire Department	Forest Fire Department	Fire Department
226	Mattie Jones	Cajun Carriers	Trucking Company
245	William Clingen		Avon Dealer
255	Steven Hughes		Wildlife Control - trapping
267	John Whorton	Redwing Cemetery	Cemetery Fund
275	Forest Police Department	Forest Police Department	Police Department
276	Village of Forest	Village of Forest	Mayors Office
277	Forest Baptista Mission	Forest Baptista Mission	Church
278	John P Sullivan	T.Y.J. Logging Inc	Logging Company
279	Charles Dukes	Boondock Savage	Savage Business
280	Charles Jones		Trallor Park owner
283	Joe Elliott	Happen-Chance	Farm
290	Forest Grocery	Forest Grocery	Store
296	Ryan Elliott	D & R Farming	Farm
301	Jack Hamilton	Forest Motor Supply	Parts supply
308	Dale Bolding	ABL, Inc.	Trucking Company
338	Forest Water System	Forest Water System	Water System
339	Forest Baptist Church	Forest Baptist Church	Church
351	Kevin Tubbs	Daystar	Trucking Company
357	Brantley Properties LLC	Brantley Properties LLC	House rentals
367	Jimmy Sullivan	J & B Logging, Inc	Logging Company
368	Forest High School	Forest High School	School
374	Joel Ross	Coleman's Farm	Farm
385	Forest Lawn Cemetery	Forest Lawn Cemetery	Cemetery Fund
397	Mike's Garage	Mike's Garage	Mechanic Shop
399	Jeff Sullivan	Cindy Kay's Kitchen	Restaurant
414	Larry Fuller	Terrace View Inc.	Apartments

Businesses physically located outside the community that use retail services on a routine basis at Forest Po

Stickertime Graphics PO Box 1399 Oak Grove, LA. 71263 Web page

Jones Farming Partnership 1542 Forest Cem. Rd. Pioneer, LA. 711 Farm & Tr

Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the FOREST was received by 09/11/2011.
Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

***Note:** The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum **and** **and a self-addressed return envelope** if you wish to receive an acknowledgment of Headquarters receipt of the record.

Date of Posting: 09/29/2011

Date of Removal: 10/31/2011

FINAL DETERMINATION TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1363685 - 71242

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster position became vacant when the postmaster retired on April 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.

The Forest Post Office, an EAS-11 level, provides service from 07:00 - 12:00 - 13:00 - 16:00 Monday - Friday, Closed Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 121 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 31 transaction(s) accounting for 36 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$20,335 (53 revenue units) in FY 2008; \$18,642 (49 revenue units) in FY 2009; and \$19,416 (51 revenue units) in FY 2010. There were one permit mailer(s) or postage meter customer(s).

On June 16, 2011, representatives from the Postal Service were available at 138 Clover Street, Forest, LA 71242 to answer questions and provide information to customers. 44 customer(s) attended the meeting.

On May 25, 2011, 155 questionnaires were distributed to delivery customers of the Forest Post Office. Questionnaires were also available over the counter for retail customers at the Forest Post Office. 37 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 2 favorable, 26 unfavorable, and 9 expressed no opinion.

When this final determination is implemented, delivery and retail services will be provided by the Oak Grove Post Office, an EAS-18 level office. Window service hours at the Oak Grove Post Office are from 07:30 16:00, Monday through Friday, and 0 on Saturday. There are 436 post office boxes available.

The proposal to close the Forest Post Office was posted with an invitation for comment at the Forest Post Office and Oak Grove Post Office from June 30, 2011 to August 31, 2011. The following additional concerns were received during the proposal posting period:

1. **Concern:** Customer expressed a concern that they requested and were denied rural delivery service.

Response: There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.
2. **Concern:** Customers expressed concern about having to erect a rural mailbox.

Response: Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.
3. **Concern:** Customers were concerned about having to travel to another Post Office for service.

Response:

Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

4. **Concern:**

Customers were concerned about mail security.

Response:

Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

5. **Concern:**

Customers were concerned about obtaining services from the carrier.

Response:

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

6. **Concern:**

Customers were concerned about senior citizens.

Response:

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

7. **Concern:**

Customers were concerned about the limited hours of operation at the Post Office.

Response:

Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for fewer hours of service per week. Carrier service will provide 24-hour access to the mail.

8. **Concern:**

Customer expressed a concern about leaving money in the mailbox.

Response:

A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

9. **Concern:**

Customer expressed a concern about the cost savings obtained by the Postal Service from the closure of Post Offices. Quoting the PRC which said if the Postal Service closed 1000 Post Offices, it would only save 0.7% of the postal budget.

Response:

The Postal Service has developed and begun implementing a range of cost-reducing initiatives. These include: consolidating operations, adjusting delivery routes, restructuring administrative and processing functions and closing district offices. We also have introduced several new products and services, including Priority Mail Flat Rate boxes and Adult Signature service, in an effort to grow revenue.

10. **Concern:**

Customer expressed a concern about the PO Box lobby remaining open additional hours at the Post Office.

Response:

Office hours are determined by the workload at the office. The Post Office workload analysis determined that the present office hours should sufficiently meet customer needs.

11. **Concern:**

Customers asked why their Post Office was being discontinued while others were retained.

Response:

Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

12. Concern:

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.

Response:

The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

13. Concern:

Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities.

Response:

Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

14. Concern:

Customers stated the Post Office had been closed without going through the formal discontinuance procedure.

Response:

Operation of the Post Office was suspended because of an emergency -but it has not been officially discontinued. An emergency suspension is a temporary change, not a permanent closing of the Post Office. Extensive information must be analyzed before a final decision is made. Regulations require the posting of a proposal to close and a final determination before the office can be officially closed. Customers that do not agree with the final determination may appeal that determination to the Postal Regulatory Commission.

15. Concern:

Customers were concerned about a possible address change.

Response:

There will be no change in customer addresses.

16. Concern:

Customers were concerned about later delivery of mail.

Response:

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.

Some advantages of the proposal are:

1. The rural and contract carriers may provide retail services; alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.

4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Forest is an unincorporated community located in WEST CARROLL County. The community is administered politically by Village of Forest. Police protection is provided by the Forest Police. Fire protection is provided by the Forest Fire Dept. The community is comprised of Farmers and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Forest High School First Baptist Church Forest Baptist Mission Church, Village of Forest Dukes Salvag Forest Fire Dept. Mike's Garage Brantlet Properties Forest Grocery . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Forest Post Office will be available at the Oak Grove Post Office. Government forms normally provided by the Post Office will also be available at the Oak Grove Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

- | | |
|--------------------|--|
| 1. Concern: | Customers expressed concern for loss of community identity. |
| Response: | A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses. |
| 2. Concern: | Customers expressed concern for loss of community identity. |
| Response: | A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change. |

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on April 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 74,542 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA)	\$ 51,792
Fringe Benefits @ 33.5%	\$ 17,350
Annual Lease Costs	<u>+ \$ 5,400</u>
Total Annual Costs	\$ 74,542
Less Annual Cost of Replacement Service	<u>- \$ 0</u>
Total Annual Savings	<u>\$ 74,542</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

This is the final determination to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster retired on April 01, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Forest Post Office provided delivery and retail service to 121 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 31. There are one permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$74,542 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Forest Post Office and Oak Grove Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Forest Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Forest Post Office and Oak Grove Post Office during normal office hours.



Dean J Granholm
Vice President of Delivery and Post Office Operations

09/26/2011

Date



09/29/2011

OFFICER-IN-CHARGE/POSTMASTER
Forest Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Forest Post Office Final Determination
Docket No. 1363685 - 71242

Please post in the lobby the enclosed final determination to close the Forest Post Office. The final determination must be posted in a prominent place from 09/29/2011 through close of business on 10/31/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 11/01/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (504) 589-1835.

Sincerely,

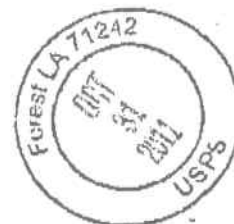
A handwritten signature in dark ink, appearing to read "Alfred Christophe", with a large, stylized flourish underneath.

ALFRED CHRISTOPHE
POST OFFICE REVIEW COORDINATOR
701 LOYOLA AVE
NEW ORLEANS , LA 70113-9998

Enclosures:
Final Determination Official Record

Date of Posting: 09/29/2011

Date of Removal: 10/31/2011



FINAL DETERMINATION TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1363885 - 71242



Dec 13 2011 2:32PM HP LASERJET FAX

p. 1

Dec 13 2011 2:02PM HP LASERJET FAX

p. 1



Date of Posting: 09/29/2011

Date of Removal: 10/31/2011

FINAL DETERMINATION TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE



DOCKET NUMBER 1363655 - 71242